

SC4ARC BOARD MEETING
August 14, 2021
Virtual Meeting – ZOOM

Executive Officers Present		Subordinate Officers / Others Present
President, Jeneen Sommers	W6NCS	Lisa Chupity W6LSC
Vice-President, Bob Mitton	KM6DKE	
Treasurer, Peter Chupity	KI6FAO	
Secretary, Pat O’Coffey	KJ6GMG	
Member at Large, Angelo Dragone	N6QAD	
Member at Large, Irma Mitton	KM6JVU	
Member at Large, Eva Knodt	KN6CZD	

1.0 Meeting called to order by President and Chair, Jeneen Sommers, W6NCS at 1615 hours.

1.1. A Quorum was present.

2.0 Business

2.1. **July Board and General Meeting Minutes:** Submit edits to the secretary, if any.

2.2. **August General Meeting:** August 21 in person at the La Honda Firehouse. 10:00 a.m. In the Bay, if possible. Masks required.

3.0 Elections

3.1. Nominating Committee / Election Coordinator will consist of one person from the Board (Irma) and one from the Membership.

3.2. A volunteer from the membership will be recruited at the General Meeting.

3.3. Job descriptions for both executive officers and subordinate officers will be placed on the shared drive and on the website. Board members asked to review and give feedback.

3.3.1. These should be helpful in recruiting new officers.

4.0 Branding

4.1. A special Board meeting will be scheduled to discuss branding: what is it currently, does it need to be changed or updated; how is it used.

4.1.1. Respond to doodle poll to schedule meeting.

4.2. Review artwork that Peter has posted on shared drive at Templates and Artwork.

5.0 ARES

5.1. ARES Leadership met on August 8.

5.2. The leadership proposed to the Board that an ARES restricted fund be created for emergency supplies during an event. A motion was made, seconded, and anonymously approved that SC4ARC establish an ARES emergency fund of \$500. The entirety of the motion can be found on the addendum at the end of these minutes.

5.3. ARES leadership will be conducting a separate ARES meeting to immediately follow the General Meeting every other month – on the odd numbered months. In addition, there will specific ARES email addresses created for easier contact with the leadership.

5.4. There is an ARES Public Folder in our shared drive, which contains relevant ARES forms. ARES presentations will be added to that shared drive.

5.5. Links to ARES presentations and forms will also be added to the ARES Forum on the Website.

6.0 Committee Reports

6.1. 2m Project: Lead times for parts and costs for those parts is increasing. Still waiting for some brackets and miscellaneous items. Once the tower is put up, there will be a painting party.

6.1.1. So far, still on budget and expected completion is end of the year.

6.2. Education and Outreach.

6.2.1. Three flyers were created for use at the La Honda Faire. One for announcing our presence at the Faire; one on the Buddy Program; and one on Licensing. The Board approved the first two. Licensing information should be communicated through the radio officer and there are existing flyers that meet that requirement.

6.2.2. Names of those interested in licensing should be referred to Peter.

6.3. Website Committee: Working on some technical issues.

6.4. Grants Committee: A second meeting was held on July 21 at which time we learned of a grant opportunity through Puente. This grant request was due on July 23. In one day, the committee pulled together a proposal for 5 mobile radios stations that could be taken to the areas of most need. These stations consist of radios, with winlink capability, generators, tents, and a trailer to store the stations. We expect to hear the status of the proposal on August 20.

7.0 Other

7.1. Vests have been ordered.

7.2. We will re-invite Award recipients (other than Ari) to our upcoming General Meeting. However, Plan B is for a small group of us to go to Butano and to Castanea Ridge to present directly to the recipients there.

8.0 Agenda for August 21 General Meeting

7.1. TBD

7.2. There will not be a 10m technical discussion. We are hoping that Gabriel can give us a tour of his car radio station and give a presentation on car installations.

9.0. Meeting Adjourned at 1702 hours.

Addendum: Motion to establish an ARES restricted fund.

SC4ARES Restricted Fund Proposed:

- That the board of directors create a restricted fund which will be named the SC4ARES fund.
- That the fund may be used during ARES activation to pay for supplies including but not limited to fuel, shelter, office supplies and meals as required to maintain operational status of the ARES team for the duration of the activation.
- That the SC4ARES fund shall not be used for the purchase of radios, radio repeaters, computers, licenses, subscriptions nor any other items normally provided nor activity undertaken by SC4ARC.
- That disbursement of the fund during ARES activation is at the discretion of the ARES emergency coordinator(s) or their appointee(s).
- That the board of directors initially seed the SC4ARES fund with \$500 from the General fund.
- That the board of directors accept donations earmarked specifically for the SC4ARES fund.
- That the board of directors shall review disbursements from the fund and finding them in compliance with the mission, above, will transfer money from the General fund to maintain a minimum \$500 in the SC4ARES fund.
- That in the event of the dissolution of SC4ARC or of the ARES mission, the balance of the fund shall be contributed to the ARRL "Ham Aid" fund or its successor.